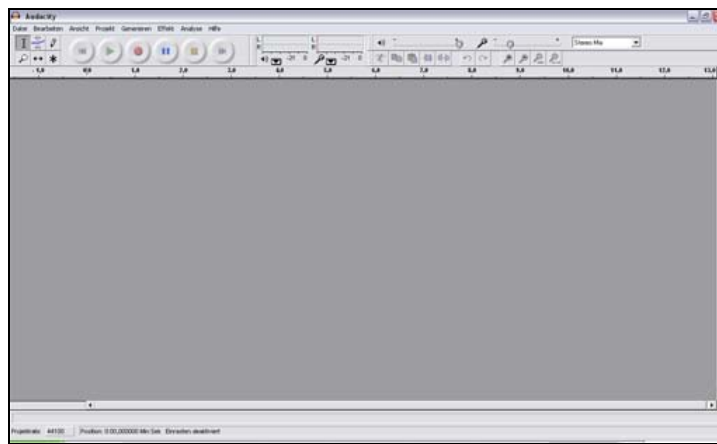




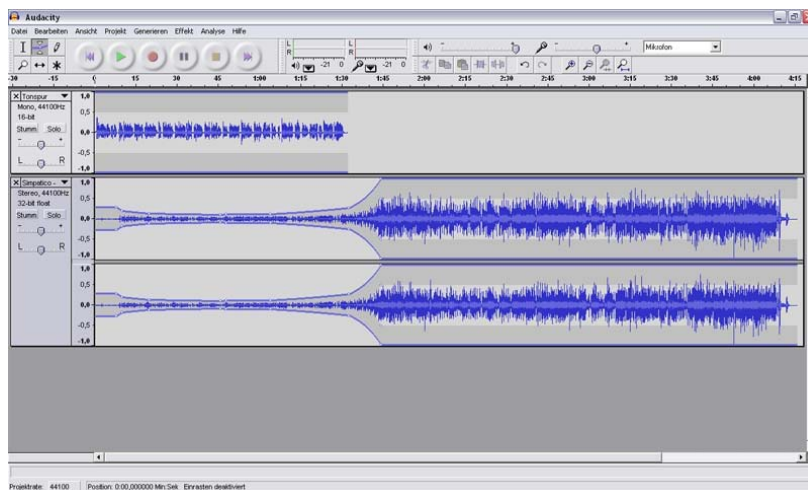
## How to create Podcasts

Use for instance the freeware *Audacity*. You can find a download link in the introduction of this programme: Go to “plug-ins.” Install the *Audacity* software on your PC as well as the *lame* software. You’ll need this software to save your audio files in an mp3 format. You can find the freeware in the introduction as a hyperlink at the bottom of the page. After having downloaded *lame*, you should install the *lame\_enc.dll* file once on your PC. Now you are ready for start!

➤ If you open Audacity, the screen will look like this:



- To record your voice you’ll need a headset with a microphone. Connect it with your PC. Now you can start by clicking on the round red recording button. To stop click on the yellow square. To let open silent passages for your students to repeat sentences or phrases, look at the timeline.
- To mix your voice with music, import an mp3 file, clicking on “project”, and then on “audio import”. A second sound track opens. (Use only licencefree music: <http://www.podsafeaudio.com>)
- To save both sound tracks together but to turn down the volume of the music, you should activate this sign: in German called “Hüllenwerkzeug.” Then you can diminish the sound by using your mouse on the music sound track and draw the tiny white dots as far together as you like.



➤ Now you can save your audio file: Export it as mp3 file.